

Cloud cost optimization audit terms and conditions

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1. Introduction

This document defines the terms and conditions of cooperation between the Customer and summ-it s.a. (hereinafter: "Contractor") as part of a cloud cost optimization audit (hereinafter: "Audit"). The purpose of the Audit is to identify opportunities to reduce costs associated with the Customer's use of cloud services, taking into account the Customer's business needs, technical requirements and strategic objectives.

2. Scope of the Audit

The scope of the Audit includes the following areas:

- a) Analysis of the current state of the Customer's cloud infrastructure, including services, resources, configuration, security, monitoring and management.
- b) Evaluation of the performance, reliability, scalability and flexibility of the client's cloud infrastructure.
- c) Comparison of the cost of the client's cloud infrastructure with market standards and best practices.
- d) Identification of potential areas for cost optimization, including recommendations for changing services, resources, configuration, security, monitoring and management.
- e) Development of an action plan to implement the recommended changes and achieve the expected benefits.

3. Audit Objectives

The objectives of the Audit are as follows:

- a) Increasing the efficiency and cost-effectiveness of the customer's cloud infrastructure.
- b) Reducing the risk of excessive or inappropriate use of cloud services by the Customer.
- c) Improving the quality and security of cloud services provided by the Customer.
- d) Supporting the client in achieving its business and strategic goals using cloud technologies.

4. Audit Methodology

The Audit methodology is based on the following steps:

- a) Collect and analyze data related to the Customer's cloud infrastructure, including documentation, reports, invoices, contracts and statistics.
- b) Conduct interviews and surveys with key people responsible for managing and use of cloud services in the client organization.
- c) Use of analytical tools and techniques to assess the health and cost of the client's cloud infrastructure.
- d) Prepare a report with the results of the Audit, including a diagnosis of the current state, an assessment of opportunities for cost optimization and recommendations for change.
- e) Presentation of the report with the results of the Audit to the Client and discussion of the action plan.

Providing support and advice on implementing the recommended changes and monitoring their effects.

5. Audit Schedule

The Audit schedule is as follows:

- a) Data collection and analysis
- b) Conduct interviews and surveys
- c) Assessment of the state and cost of cloud infrastructure
- d) Preparation of a report with the results of the Audit
- e) Presentation of the report with the results of the Audit
- f) Support and advice on implementing changes

6. Obligations and liabilities of the parties

The obligations and responsibilities of the parties are as follows:

- a) The Client agrees to provide the Contractor with access to the necessary data, documents, information and persons to conduct the Audit.
- b) The Customer undertakes to grant Global reader rights to the Contractor on the subscriptions analyzed.
- c) The Customer agrees to provide the Contractor with access to the subscription cost analysis.
- d) The Customer agrees to cooperate with the Contractor in answering questions, participating in interviews and surveys, accepting the report with the results of the Audit and implementing the action plan.
- e) The customer agrees to comply with the terms and conditions of payment for the Contractor's services, in accordance with the contract.
- f) The Contractor agrees to sign confidentiality, data protection and audit agreements.

- g) The Contractor agrees to conduct the Audit in accordance with the scope, objectives, methodology and schedule set forth herein.
- h) The Contractor agrees to provide the Client with a report on the results of the Audit, including reliable, objective and professional analysis and recommendations.
- i) The Contractor undertakes to provide the Client with support and advice in implementing the recommended changes and monitoring their effects.
- j) The Contractor agrees to maintain the confidentiality and security of the data, documents, information and persons to which it has gained access in the course of the Audit.

7. Compensation

Compensation for the audit performed:

- a) It is charged by the Contractor if the possibility of savings on the analyzed subscription is identified.
- b) The Contractor shall be entitled to remuneration in the amount of 40% of the identified savings per year.
- c) Compensation will be paid on the basis of an estimate of savings upon completion of the work, on the basis of a VAT invoice, with a 14 (fourteen) day payment period.
- d) The work is completed on the day the audit summary report is delivered to the Client.